



Hong Kong Institute of Vocational Education (Kwai Chung)

Notice to New Students

全日制課程新生須知 (2024/25 學年)

Notice to New Students of Full-time Programmes (AY 2024/25)

開課日期 Commencement Date

2024/25 學年將於 2024 年 9 月 2 日(星期一)開課。(暫定)

The academic year 2024/25 will commence on 2 September 2024 (Monday). (Tentative)

迎新日 Orientation Day

待定。

To be advised.

學生證 Student Card

學院一般會於開學首星期發出學生證予完成入學手續的新同學。

Student cards are issued to new students normally during class commencement week, subject to their completion of the admission registration procedure before the specified date.

申請豁免修讀單元 Application for Module Exemption

全日制學生可於新學年第一學期開課後兩星期內，就個別單元申請學分轉移或豁免修讀，並須繳付行政費。申請結果公佈前，學生須出席相關課堂及參與相關單元評核。詳情可參閱學生手冊。

Full-time students may apply for credit transfer and / or exemption for modules that they will be taking by the end of Week 2 in the first semester of the new academic year. An administrative fee will be charged. Students should attend classes and assessment of the modules concerned before announcement of the application result. You may refer to the Student Handbook for details.

申請經濟援助 Application for Financial Assistance Schemes

學生如有需要，可向政府轄下的學生資助處申請經濟援助，或向 VTC 申請學費減免。政府提供的經濟援助計劃詳情，請瀏覽網址 <http://www.wfsfaa.gov.hk/sfo/tc/index.htm>。

Students with financial hardship may apply for financial assistance offered by the government's Student Finance Office, or the Fee Remission Scheme administered by the VTC. Details of the Government Financial Assistance Schemes are available at <http://www.wfsfaa.gov.hk/sfo/en/index.htm>.

學生手冊 Student Handbook

學生手冊將於學期初刊載於 MyPortal (<https://myportal.vtc.edu.hk>) 頁內，同學請到有關網頁查閱學生手冊。

Student Handbook will be uploaded to MyPortal (<https://myportal.vtc.edu.hk>) at the beginning of the academic year. Student could visit the MyPortal to read the Student Handbook.

聯絡資料 Contact Information

部門 Office	位置 Location	電話 Telephone	電郵 Email
健康及生命科學系 Department of Health and Life Sciences	Room 223	2612-3836	kc-hls@vtc.edu.hk
工程學科基礎課程組 Engineering Discipline Foundation Programme Section	Room 213	2436-8506/ 2612-3580/ 2436-8524	kc-engs@vtc.edu.hk
語文中心 Language Centre	Room 423	2612-3553	ivekc-lc@vtc.edu.hk
學生發展處 Student Development Office	Room 051	2612-3562	kc-sdo@vtc.edu.hk
學院秘書處 Campus Secretariat	Room 110	2424-6221	csivekc@vtc.edu.hk

有用連結 Useful Links

- [IVE](#)
- [MyPortal](#)
- [Webmail](#)
- [Moodle](#)